BOSS PRODUCTS

Accumetric Silicones Pvt. Ltd.
Mint the reserve- Building
4th Floor, Door No. II – 23,
Survey No. 296/11, 296/12,
VSI Estate, Kottivakkam,
Thiruvanmiyur, Chennai – 600041.

CIN - U24242TN2011PTC078744
Toll Free: 1800-102-100
info@bossproducts.in
www.bossproducts.in

Date: 16 November 2026

To
The Secretary
The Institute of Chartered Accountants of India
122, Mahatma Gandhi Road, Nungambakkam,
Chennai, Tamil Nadu- 600034

Subject: Request for Circulation of Job Vacancy – Executive Finance

Dear Sir/Madam,

Accumetric Silicones Private Limited, operating under the brand name BOSS Products, is a leading manufacturer of adhesives, sealants and PU foams, serving various industries including construction, automotive and manufacturing.

We currently have an opening for the position of Executive – Finance at our Thiruvanmiyur, Chennai office.

We request you to kindly publish/circulate the following job requirement through your placement cell, notice board and other relevant communication channels to reach suitable candidates.

Details of the Requirement

Particulars	Details
Designation	Executive – Finance
Work Location	Thiruvanmiyur, Chennai
Qualification	CA Inter
Experience	Minimum 2 years of relevant experience post-articleship
Reporting To	Group Finance Head – India
Salary	At Par with the Industry Standards

Key Responsibilities

- GST compliance, input verification and GSTR-2A reconciliation.
- TDS/TCS returns and related statutory documentation.
- Month-end closing, bank reconciliation and outstanding collection reviews.
- Preparation and submission of monthly MIS reports.
- Banking coordination and financial documentation.
- Accounting of collections, business expenses and petty cash transactions.

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
Received On
19 NOV 2026
Counter
CHENNAI

Application Process

Interested candidates may share their updated resumes at:

Email: hr@bossproducts.com
Whatsapp : +91 73387 23432

BOSS PRODUCTS

Accumetric Silicones Pvt. Ltd.
Mint the reserve- Building
4th Floor, Door No. II – 23,
Survey No. 296/11, 296/12,
VSI Estate, Kottivakkam,
Thiruvanmiyur, Chennai – 600041.

CIN - U24242TN2011PTC078744
Toll Free: 1800-102-100
info@bossproducts.in
www.bossproducts.in

We would appreciate your support in circulating this requirement among eligible candidates and helping us connect with suitable talent.

Thank you for your time and support. We look forward to your assistance.

Yours faithfully,
For Accumetric Silicones Private Limited

16/11/2026

Authorized Signatory

ACCUMETRIC SILICONES PVT. LTD. ★Kottivakkam, Chennai-41★ BOSS. PRODUCTS

Website: www.bossproducts.in

JOB DESCRIPTION

Designation: Executive- Finance
Location: Thiruvanmiyur, Chennai
Department: Finance
Reports To: Group Finance Head-India
Supervises: None

BOSS Products, a brand of Accumetric Silicones Pvt. Ltd., is a leading manufacturer of adhesives, sealants, and PU foams based in Chennai. Serving industries like construction, automotive, and manufacturing, BOSS is known for its high-quality, performance-driven solutions. With over 40 years of global expertise—the company combines innovation with reliability to meet evolving market needs across India and beyond.

POSITION PURPOSE:

The Finance Executive at ASPL is responsible for managing day-to-day financial operations, ensuring accurate record-keeping, and supporting budgeting, forecasting, and compliance activities. This role is key to maintaining financial discipline within the organization by handling financial transactions, preparing reports, and assisting with audits. The Finance Executive contributes to the financial integrity and operational efficiency of ASPL by delivering timely and reliable financial information to support strategic decision-making.
For more information, visit their official website: bossproducts.in

DUTIES AND RESPONSIBILITIES:

- Manage GST compliance, including input verification and GSTR-2A reconciliation.
- Prepare TDS/TCS returns and handle documentation relating to Form 15CA/CD, as applicable.
- Ensure timely statutory compliance and preparation/filing of applicable statutory returns.
- Support month-end closing activities, including Bank Reconciliation Statements (BRS), internal returns and review of collection outstanding.
- Prepare and submit Monthly MIS reports to provide timely and accurate financial information to management.
- Coordinate with banks for documentation and other banking-related activities.
- Handle cheque collections, deposits and safe custody of financial instruments.
- Account for collection receipts and business expenses, ensuring accurate and timely recording of transactions.
- Manage petty cash transactions and accounting, ensuring proper documentation and reconciliation.

QUALIFICATION AND EXPERIENCE:

- CMA (inter or final) or CA (inter) + 2 yrs experience post article-ship.
- Candidates from manufacturing background or audit firm are preferred

SKILLS:

- Strong knowledge of accounting, GST, and TDS
- Good proficiency in Excel and financial documentation
- Attention to detail and good organizational skills

ACCUMETRIC SILICONES PVT. LTD. BOSS. PRODUCTS Kottivakkam, Chennai-41

16/11/2

ASPL is committed to providing equal employment opportunities and encourages applications from qualified individuals without regard to race, religion, national origin, sexual orientation, or disability.